

IMPLEMENTATION PLAN

	Recommendation	Date to be achieved	Responsibility	Identifiable additional costs
1	<i>A National Strategy</i>			
	Adoption of the National Strategy	April 1999	DfEE	-
2	<i>A National Target</i>			
	Setting of National Targets	September 1999	National Adult Basic Skills Strategy Group	The costs of the proposed targets are discussed in Chapter 13
3	<i>Increasing Participation</i>			
	Establishment of Promotion Task Group	2000	Ufi/BBC/BSA	-
	Launch of high profile promotion campaign	2000	National Adult Basic Skills Strategy Group	£5 million from DfEE Additional contributions from media companies

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4	<i>Entitlement</i>			
	Entitlement for all adults with basic skills below Level 2 to: a confidential assessment of their skills on demand; access to high quality information, advice and guidance; access to a variety of programmes of study – all free of charge	September 2000	DfEE	-
	Adults who have successfully completed basic skills courses should be a priority target for the first million Individual Learning Accounts funded from TEC resources	January 2000	DfEE/TECs	-
	The Government should consider how, in the long term, Individual Learning Accounts can be most effectively used to motivate these learners	2000	DfEE	-
5	<i>Programmes for the Unemployed</i>			
	All New Deal clients to be assessed for basic skills difficulties soon after making contact with their Personal Adviser	September 1999	Employment Service	-

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	Intensive basic skills courses available at early stage for New Dealers with basic skills at Entry Level or below	September 1999	Employment Service/Providers	-
	All claimants for benefit entitled to assessment of basic skills and offered effective provision to improve their skills	January 2002	Benefits Agency	-
	New Deal Task Force to ensure that clients with basic skills below Level 2 on options other than the education and training option get access to basic skills support	September 1999	New Deal Task Force	-
	Training for Personal Advisers in identifying basic skills so that they can identify basic skills needs and encourage the take-up of basic skills opportunities	Begin May 1999	Employment Service/BSA	-
6	<i>Workplace Programmes</i>			
	Establishment of Workplace Basic Skills Development Fund	April 2000	DfEE	Size of Fund to be determined by the DfEE
	Up to a fixed budget limit, funding available for the wage cost of day release for up to 13 weeks for people with basic skills below Level 1	July 2001	DfEE	Scale of funding to be decided by the DfEE

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	Requirement to have effective arrangements for diagnosing and handling basic skills difficulties included in Investors in People guidance	September 2000	IIP UK	-
	Funding available for basic skills training in the workplace on a par with funding in FE Colleges	September 2000	DfEE/FEFC	-
	'Pledge' scheme for major companies launched	September 1999	DfEE	-
7	<i>Trade Unions</i>			
	TUC promote significant role for trade unions in basic skills, including: <ul style="list-style-type: none"> • unions providing basic skills programmes • training and developing "union learning representatives" 	Begin May 1999	TUC/BSA	-
	Unions encouraged to submit bids to the Union Learning Fund and the Workplace Basic Skills Development Fund for the development of basic skills programmes	September 1999	DfEE/TUC/BSA	-

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8	<i>The University for Industry</i>			
	All learners on Ufi-endorsed courses with basic skills below Level 2 should have access to, and guidance on, basic skills help available	September 2000	Ufi	To depend on overall Ufi budget
	Commission of multimedia basic skills products, development of on-line learning and digital TV provision	January 2000	Ufi	To depend on overall Ufi budget
	Ufi materials, tutor support and qualifications meet new national quality standards	January 2000	Ufi/DfEE/BSA	-
9	<i>Community Based Programmes</i>			
	Local Basic Skills Action Plans to include adequate community based provision to meet local need	December 1999	Lifelong Learning Partnerships/DfEE/BSA	-
10	<i>Basic Skills Support</i>			
	Initial and diagnostic assessment, and offer of additional support for those below Level 2, a requirement of funding for all FEFC and TEC funded programmes	January 2002	DfEE/FEFC/TECs	-

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11	<i>Family Based Programmes</i>			
	Establishment of family literacy and numeracy programmes in infant and primary schools in areas of highest need	September 2000	DfEE/SEU	£17.5 million*
	Basic Skills Agency to develop and evaluate new models of family literacy and family numeracy programmes	Begin May 1999	BSA	-
12	<i>Quality Assurance</i>			
	All basic skills programmes required to meet a new nationally determined framework of standards to qualify for funding.	September 2001	DfEE/Lifelong Learning Partnerships/BSA/DfEE/TECs	£200,000 development costs
13	<i>Inspection</i>			
	FEFC, OFSTED and TSC to develop a common inspection framework with rigorous, clear and transparent standards based on the proposed national quality framework.	December 1999	DfEE/Inspection Agencies	-

* Based on current Standards Fund funding of £3,500 per course, for 5000 primary schools (25% of all schools) = £17.5 million

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14	<i>Teacher Training</i>			
	All new staff and volunteers required to undertake initial training in teaching literacy and numeracy to adults	September 1999	DfEE/FEFC/TECs/BSA	-
	Development of new qualifications for teaching basic skills to adults	Begin April 1999	QCA, BSA, FENTO	£250,000
	Diploma courses in teaching basic skills to adults established in University Education Departments	September 2001	FENTO	-
	All teachers of basic skills required to hold the new qualification or an equivalent	2005	DfEE/FEFC/TECs/BSA	-
	Intensive courses on teaching to the new curriculum for existing teachers	Begin September 1999	DfEE, BSA, FENTO	£1.5 million*

* Based on 1,000 full-time staff + 4,000 part-time staff x 1 days training x £300 staffing and development = £1.5 million

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15	<i>Use of Information and Communication Technology</i>			
	Basic skills programmes receive advice and support to ensure that ICT is used effectively for teaching adult basic skills	January 2000	DfEE	£200,000 (for research, publication and dissemination; additional cost of providing hardware to be determined in the light of future policy decisions)
16	<i>Core Curriculum and Qualifications</i>			
	Development of a new basic skills core curriculum for adults	September 1999	BSA/QCA/SEU	£900,000 (for development and publication of curriculum document and teaching materials/support)
	All publicly funded programmes to use the new basic skills core curriculum for adults	January 2000	DfEE/FEFC/TECs/BSA	-
	All publicly funded basic skills qualifications to be based on this curriculum and rigorous standards	January 2001	QCA/FEFC/TECs/BSA	-
	New National Literacy Test and National Numeracy Test introduced at Levels 1 and 2	January 2001	QCA	-

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17	<i>Delivery of the Strategy</i>			
	Lifelong Learning Partnerships required to submit three-year Basic Skills Action Plans to Secretary of State	December 1999	Lifelong Learning Partnerships/BSA	-
18	<i>National Coordination</i>			
	Establishment of a National Adult Basic Skills Strategy Group and a Technical Implementation Sub-Committee to oversee implementation of National Strategy	April 1999	DfEE	-
19	<i>Role of the Basic Skills Agency</i>			
	Basic Skills Agency to undertake independent support role including advice to Partnerships and Secretary of State, dissemination of good practice, assessing progress against targets	Ongoing from April 1999	BSA/DfEE	£1.5 million (estimate of funding required to increase the capacity of the Agency to meet recommendations)
20	<i>Funding</i>			
	Additional resources allocated for the National Basic Skills Strategy	April 2002	DfEE	Additional resources for the strategy are discussed in full in Chapter 13

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	Major funders modify funding mechanisms to encourage increase in the scale of basic skills provision	April 2000	DfEE/FEFC/TECs	-	
	FEFC increase entry units for basic skills to encourage outreach	April 2000	FEFC	-	
22	<i>Research</i>				
	Establishment of research programme to support the strategy	Ongoing from May 1999	National Adult Basic Skills Strategy Group	-	